

**Commonwealth Local Human Rights Committee**  
4100 Hull Street Road  
Richmond, VA 23234

**April 18, 2013**  
Quarterly Meeting Minutes

**Committee Members Present:**

Anika Allen Chairperson  
Donald Wheeler  
Megan Stucke

**Committee Members Absent:**

Jeanette Knight

**Human Rights Representative:**

Tammy Long

**Call to Order:**

The meeting was called to order by Mrs. Anika Allen, Chairperson, at 6:20pm. Introductions of committee members and human rights representative were made.

**Public Comments:**

There were no public comments.

Anika Allen: University of Phoenix Field Placements

**Approval of Minutes:**

Minutes from the October 18, 2012 LHRC meeting were approved.

**Old Business:**

1. Abraham Youth and Family Services: No changes
2. All Care Family Services: No Changes
3. Central Virginia Healthcare Association: No Changes
4. Cornerstone Supportive Services: No Changes
5. Dare to Change: No Report
6. Elk Hill: No Changes
7. Fig tree Therapy: No Changes
8. From Within: No Report
9. Lyfe, INC: No Report
10. Mending Fences:
11. New Directions Community Outreach: No Changes
12. Quality Health Care: No Change
13. Second Chance for Youth: No Changes
14. Serenity C&C Inc: No Changes
15. Skye is the Limit: Licensing Specialist
16. The Guiding Light Family Services: No Changes
17. Therapeutic Alliance: No Changes

18. Unity Family Services: Unity Family Services, Inc. had 2 allegations of neglect by staff 1 Verbal and 1 Physical.
19. Vantage Point: ~~No report.~~ No Changes.
20. Virginia Supportive Services PC: No Changes
21. Virginia Home Based Counseling: No Changes
22. Youth & Family Services: No Changes

**There was a motion to approve the affiliate reports submitted and presented for the 4<sup>th</sup> Quarter 2012.**

#### **New Business:**

##### **Treasurer's Report:**

Mr. Ancell Hamlin reported a current balance of \$374.00. Mr. Hamlin also petitioned the affiliates to begin paying \$325.00 dues. The affiliates agreed to pay the \$325.00 and to reimburse LHRC members for mileage at .48 per mile for the distance from their employment to the meeting site effective at the next meeting July 18, 2013.

##### **Affiliate Reports:**

1. Abraham Youth and Family Services: No changes
2. All Care Family Services: No Changes
3. Central Virginia Healthcare Association: No Changes
4. Cornerstone Supportive Services: 2 Reports of Exploitation 3/20/13 Financial exploitation – Committee requested more information be sent within two weeks.
5. Dare to Change: No Report/ No Representation.
6. Elk Hill: No Changes
7. Fig tree Therapy: No Changes / Report was turned in late
8. From Within: No Report/ No Representation.
9. Lyfe, INC: No Report/ No Representation.
10. Mending Fences: No Report/ No Representation.
11. New Directions Community Outreach: No Changes
12. Quality Health Care: No Change
13. Second Chance for Youth: No Changes
14. Serenity C&C Inc.: No Changes
15. Skye is the Limit: No Changes
16. The Guiding Light Family Services: No Changes
17. Therapeutic Alliance: No Changes
18. Unity Family Services: 1 Neglect Request for closed session
19. Vantage Point: No Changes
20. Virginia Supportive Services PC: No Changes
21. Virginia Home Based Counseling: No Changes
22. Youth & Family Services: No Changes

**There was a motion to approve the affiliate reports for the first quarter.**

#### **Program Expansions:**

##### **Youth and Family Services Additional Services:**

Intensive in Home Service & Autism Placement. The staff for the Autism program will be a LMHP trained to deal with the Autistic Population. The staff will participate in a 40 hour training program through the BCBA (Board Certified Behavior Analyst. CBAs conduct descriptive

and systematic behavioral assessments, including functional analyses.) The BCBA will diagnose for clinical necessity. They can also be referred and diagnosed by a licensed Physician. Exclusionary Criteria if the client is medically unstable, suicidal, homicidal, client could not be treated by a lower level of care, no clinical needs, above 21 years of age.

### **All Care Family Services:**

All Care Family Services Residential in Home Services will be provided to give support to clients with a Developmental Disability Waiver. All Care Family Services Will provide Support to the clients and families with Developmental Disabilities. The client must be at least 6 years of age and have the D.D waiver. The staff will assist clients with transportation, personal tasks, personal care, toileting, dressing etc.

### **A motion was made to approve the program expansions for Youth and Family Services and All Care Family Services.**

### **Chair Persons Closing Comments:**

There was also a motion made for recommendation to the Office of Licensing for:

1. 12-VAC 35-115-250.A.11 failure to comply with a request from LHRC to submit written report regarding compliance with regulations for 4<sup>th</sup> Quarter 2012
  - A. Dare to Change
  - B. From Within
  - C. LYFE INC
  - ~~D. Vantage Point~~
2. 12-VAC-35-115-250, A.7 failure to send a representative to attend for 4<sup>th</sup> Quarter 2012
  - A. Dare to Change
  - B. From Within
  - C. LYFE INC
  - ~~D. Vantage Point~~

There was also a motion made for recommendation to the Office of Licensing for:

1. 12-VAC 35-115-250.A.11 failure to comply with a request from LHRC to submit written report regarding compliance with regulations for 1<sup>st</sup> Quarter 2013
  - A. Dare to Change
  - B. From Within
  - C. LYFE INC
2. 12-VAC-35-115-250, A.7 failure to send a representative to attend for 1<sup>st</sup> Quarter 2013
  - A. Dare to Change
  - B. From Within
  - C. LYFE INC

Mending Fences LLC withdrew affiliation from Commonwealth LHRC effective April 2013.

### **Closed Session:**

The committee went into Closed Session pursuant to the Virginia Code 2.2-3711-A.15 to hear provider reports containing confidential information about protective devices from Skye is the Limit and Unity Family Services

Out of closed session: A motion was made for Skye is the Limit to follow up with Taneika Goldman C-LHR Advocate to discuss a mechanical restraint/device, a recommendation for a special meeting was made on or before 5/3/2013.

Unity Family Services:

A motion was made to accept rationale and implementation of protective devices (helmet, padding and equipment). The provider presented a Physicians order for the client after completing a Fall Risk Assessment.

**Human Rights Advocate Report:**

1. Anika Allen, current LHRC member/Chair is rotating off of the committee after two terms. We are so thankful for her leadership and commitment. She traveled a big distance to attend meetings and she did so promptly and consistently with a great attitude. She will be missed!
2. Ms. Barkins will be sending all providers the LHRC Surveys. Please be sure to have them completed by 04/26/2013.
3. All providers should be trained on CHRIS. Phase II of CHRIS will be coming out soon. If you have any questions please feel free to contact [susan.tinsley@dbhds.virginia.gov](mailto:susan.tinsley@dbhds.virginia.gov)

The meeting of the Commonwealth Local Human Rights Committee was adjourned at 8:55 pm by Anika Allen Chair Person.